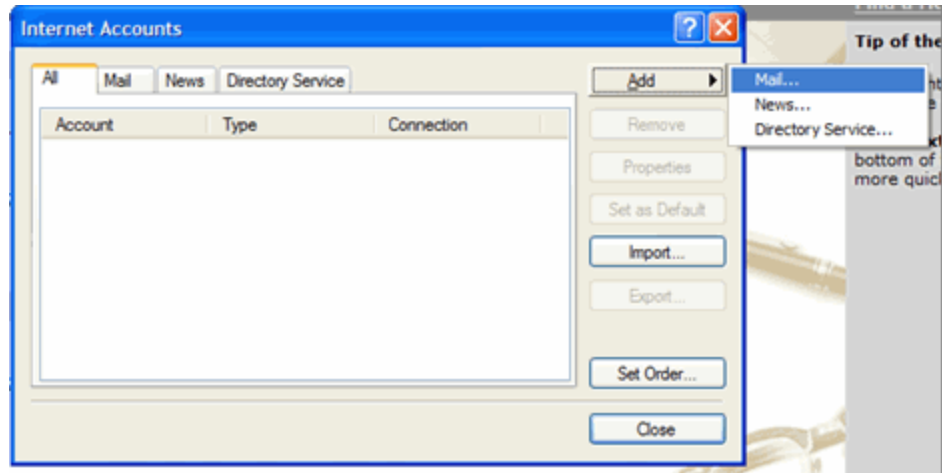
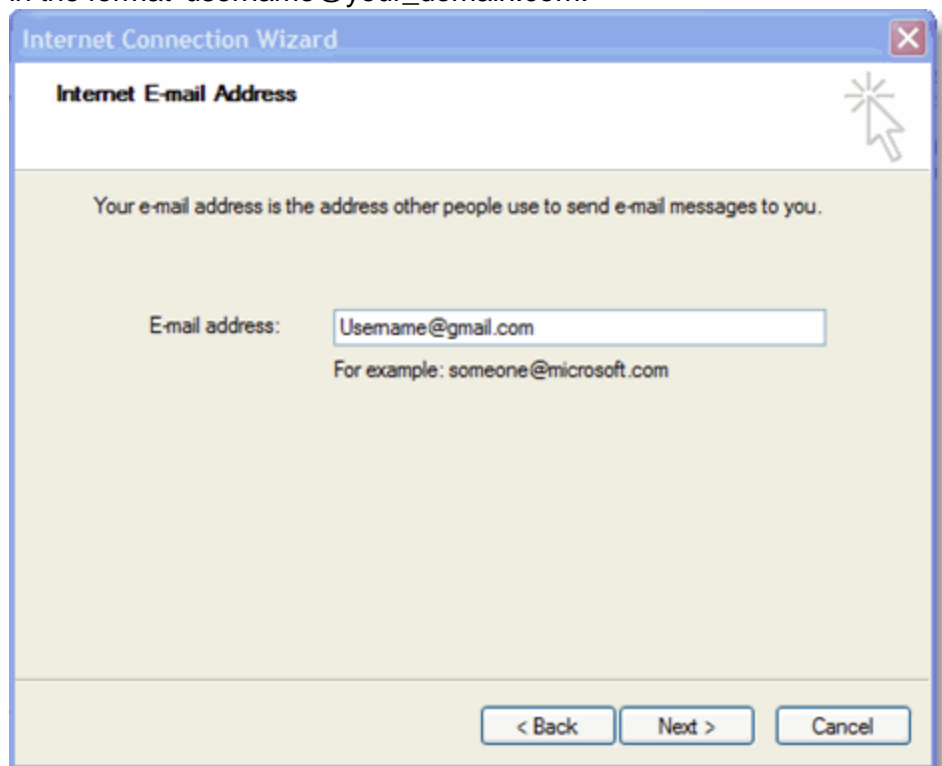


To set up your Outlook Express client to work with Gmail:

1. Open Outlook or Outlook Express.
2. Click the **Tools** menu, and select **Accounts...**
3. Click **Add**, and then click **Mail...**

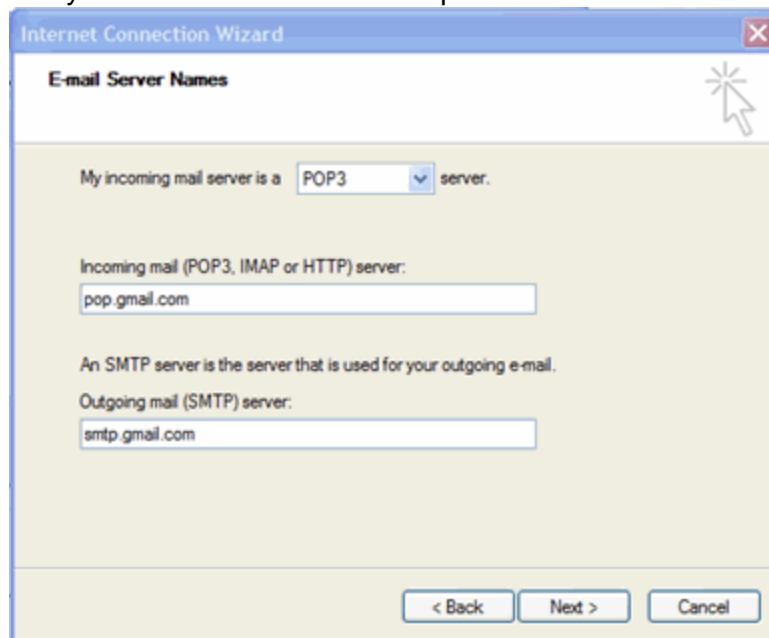


4. Enter your name in the **Display name:** field, and click **Next**.
5. Enter your full Gmail email address (username@gmail.com) in the **Email address:** field, and click **Next**. Google Apps users, enter your full address in the format 'username@your_domain.com.'



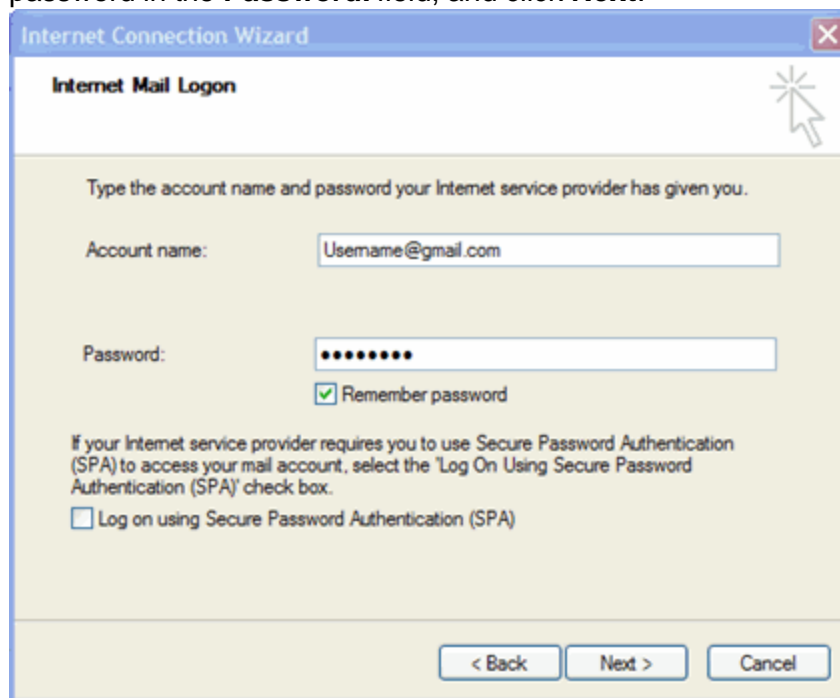
6. Enter pop.gmail.com in the **Incoming mail (POP3, IMAP or HTTP) server:** field. Enter smtp.gmail.com in the **Outgoing mail (SMTP) server:** field. Google Apps users, enter the server names provided, don't

add your domain name in this step.



The screenshot shows the 'E-mail Server Names' step of the Internet Connection Wizard. The window title is 'Internet Connection Wizard'. The main heading is 'E-mail Server Names'. Below the heading, there is a dropdown menu set to 'POP3' with the text 'My incoming mail server is a POP3 server.' Below this, there is a text box labeled 'Incoming mail (POP3, IMAP or HTTP) server:' containing 'pop.gmail.com'. Further down, there is a text box labeled 'Outgoing mail (SMTP) server:' containing 'smtp.gmail.com'. At the bottom of the window, there are three buttons: '< Back', 'Next >', and 'Cancel'.

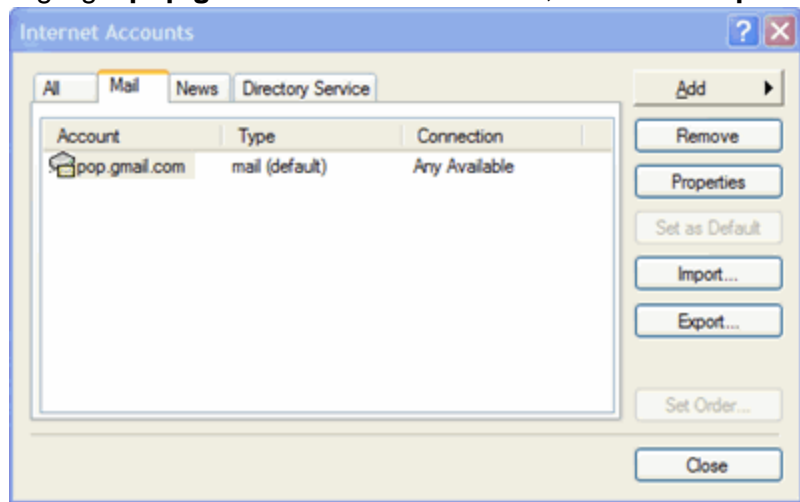
7. Click **Next**.
8. Enter your full email address (including '@gmail.com' or '@your_domain.com') in the **Account name:** field. Enter your email password in the **Password:** field, and click **Next**.



The screenshot shows the 'Internet Mail Logon' step of the Internet Connection Wizard. The window title is 'Internet Connection Wizard'. The main heading is 'Internet Mail Logon'. Below the heading, there is a text box labeled 'Account name:' containing 'Username@gmail.com'. Below that, there is a text box labeled 'Password:' containing a series of dots. Below the password field, there is a checked checkbox labeled 'Remember password'. At the bottom of the window, there are three buttons: '< Back', 'Next >', and 'Cancel'.

9. Click **Finish**.

10. Highlight **pop.gmail.com** under **Account**, and click **Properties**.

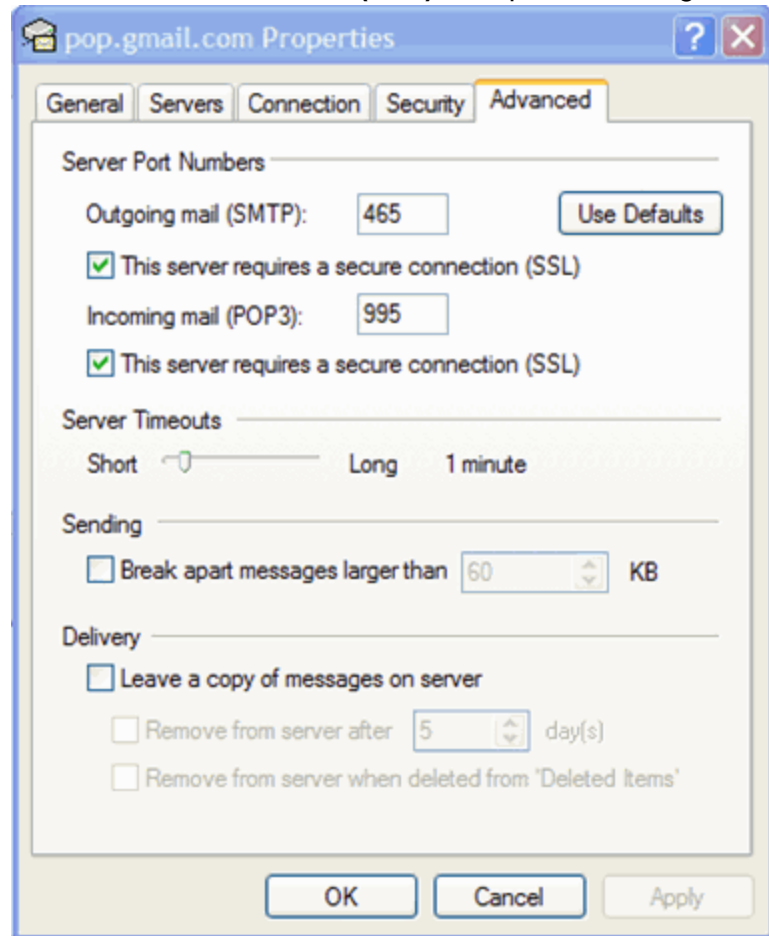


11. Click the **Advanced** tab.

12. Fill in the following information:*

- Check the box next to **This server requires a secure connection (SSL)** under **Outgoing Mail (SMTP)**.
- Enter 465 in the **Outgoing mail (SMTP):** field.
- Under **Outgoing Mail (SMTP)**, check the box next to **This server requires a secure connection (SSL)**.

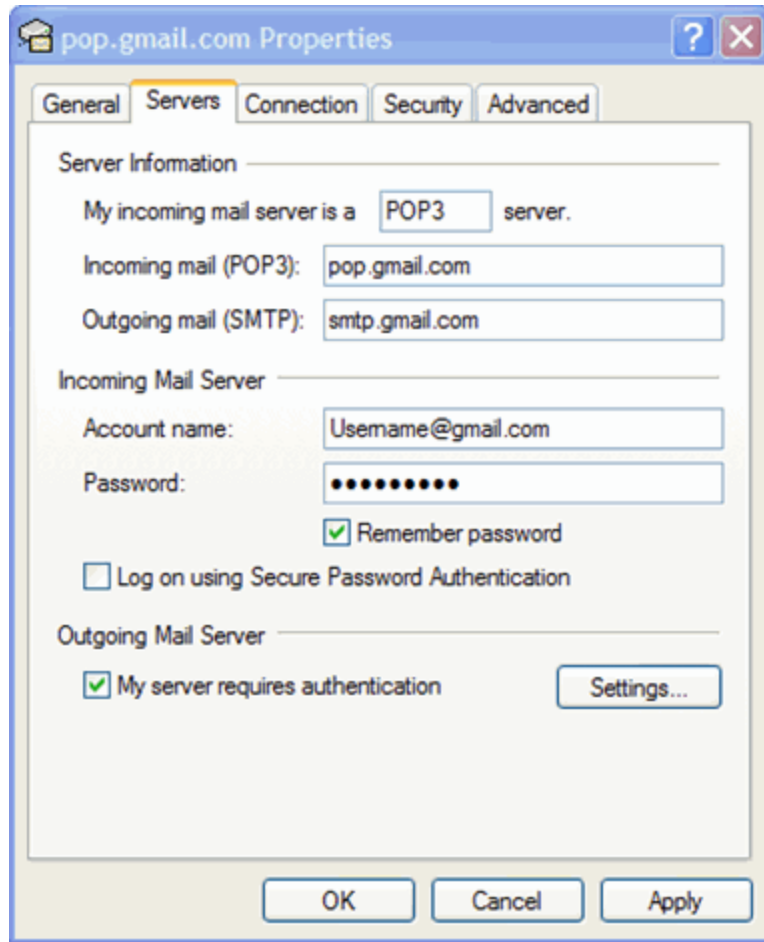
- Under **Incoming mail (POP3)**, check the box next to **This server requires a secure connection (SSL)**. The port will change to



995.

*The order of **Outgoing** and **Incoming** mail server fields varies by version. Make sure you enter the correct information in each field.

13. Return to the **Servers** tab, and check the box next to **My server requires authentication**.



14. Click **OK**.

Congratulations! You're done configuring your client to send and retrieve Gmail messages.